

## **Mandatory Template 1: Child Safeguarding Risk Assessment Template**

### **Written Assessment of Risk of SCOIL MHUIRE MURROE**

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of SCOIL MHUIRE MURROE.

<b>1.List of school activities</b>	<b>2.The school has identified the following risk of harm in respect of its activities</b>	<b>3. The school has the following procedures in place to address the risks of harm identified in this assessment</b>
One-to-one teaching	Harm by school personnel/harm to school personnel	SET in classroom with glass panel. Parents are advised of this.
Toileting accidents	Harm by school personnel/harm to school personnel	Toileting procedures
Toilet requirement in church	Inappropriate behaviour	Each teacher ensures that the children have been to the toilet in the school before visiting the church. If there is a necessity for a child to use the toilet when visiting the church there is a toilet available. If <b>one</b> child needs to use this toilet at least one other child will accompany the teacher/SNA. All will return together to the church.
Toilet visits on school tour	Harm by stranger	Teacher takes whole group to toilet and waits until all children are ready
Toilet visits by individual child on school tour	Harm by school personnel/harm to school personnel/harm by stranger	If <b>one</b> child asks to go to the toilet the teacher will ensure that the child is accompanied by at least one other child. The teacher/SNA will take the children to the toilet and wait outside until all children are ready. They will all return to the tour together.
Returning to the bus on school tour or at a match	Harm by school personnel/harm to school personnel/harm by stranger/harm to stranger	In circumstances only where it is <b>necessary</b> and feasible to return to the bus the child accompanied by at least one other child and the teacher/SNA will do so.
Children in dressing rooms when attending matches	Harm by school personnel/harm to school personnel/harm	Children are expected to dress and undress themselves in dressing

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	by stranger/harm to stranger	rooms. Teacher will monitor the area where the children are changing. If <b>one</b> child asks to return to the dressing room/toilet the teacher will ensure that the child is accompanied by at least one other child. The teacher/SNA will take the children to the dressing room/toilet and wait outside until all children are ready. They will all return to the playing area together.
Trips to playground	Harm from stranger	Each teacher ensures that the children have been to the toilet in the school before visiting the playground as there is no toilet available at the playground.
Children using sensory tent	Harm by school personnel/harm to school personnel	Child enters tent on own or with another child with flap left open. SNA/teacher will monitor the behaviour in the tent to ensure the safety of the child.
Use of IT by pupils	Bullying	Acceptable Use Policy; Anti Bullying Policy; Code of Behaviour
Lining up in yard	Bullying	Children will line up in an order given to them by mainstream teacher
Toilets external to classroom	Bullying	Children as a group are supervised when going to the toilet. Teacher remains outside the toilet. Mobile phones are not permitted in school. Outside of whole class visit to the toilet, child goes to the toilet individually. School is protected by our access control system.
Use of sports coaches	Harm from stranger	All coaches are vetted and mainstream teacher is always present

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Daily arrival of pupils	Harm from stranger	Yard duty supervision from 9.00 a.m. and teachers collect their class from the yard. School is protected by access control system.
Dismissal of pupils	Harm from stranger	Pupils are seen to the gate by their teacher and principal monitors this. Children are collected by parent/other adult(s) designated by parents
Recreation breaks	Harm from other pupil	Both yards are supervised by teachers and SNAs
Classroom teaching	Harm from school personnel	All members of staff are Garda vetted. Glass panel door. School personnel follow best practice
Management of challenging behaviour amongst pupils where there is a risk of physical injury to the child or others.	Harm to pupil/school personnel	Physical restraint may need to be used but only to prevent an accident or to prevent an injury. Such intervention will involve the minimum force for minimum time.
Outdoor teaching activities	Harm from pupil/ school personnel	Mainstream teacher and SET present if required
School outings	Harm from pupil/ school personnel	Appropriate level of supervision. Mainstream teacher and SET/SNA present. Code of Behaviour. Anti-Bullying policy
Transport to matches	Harm from pupil/ school personnel/stranger	Mainstream teacher and SET present if required. Code of Behaviour. Anti-Bullying policy.
Administration of First Aid	Harm to pupil	All teachers and staff have received first aid training. First Aid policy
Administration of Medicine	Harm to pupil	Administration of Medication Policy
Swimming	Harm to pupil/harm by pupil/harm by stranger	Children change in squad rooms. Teacher checks that squad room is vacant before pupils enter. Teacher monitors from outside squad room. Individual cubicles are also used.
Curricular deficit	Harm by stranger	SPHE is taught in all classes

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		as a two year cycle. (see plan for 2018-2019). Stay Safe is taught in full and like RSE every alternate year.
Bullying amongst pupils	Harm to pupil	Anti Bullying Policy
Risk of harm not being recognized or reported properly and promptly by school personnel	Harm to pupil	DLP and Deputy DLP will undertake any available training and will disseminate information to all teaching staff at Croke Park meetings.
Use of external personnel to support sports and other extra-curricular activities	Harm to pupil	Mainstream teacher is always in attendance. External personnel are Garda vetted.
Pupils from ethnic minorities/migrants/members of travelling community	Bullying by pupil/school personnel	Anti-Bullying policy. Our school is an inclusive school under Catholic patronage
LGBT children/children perceived to be LGBT children	Bullying by pupil/school personnel	Anti-Bullying policy. Our school is an inclusive school under Catholic patronage
Pupils of minority religious faiths	Exclusion	Accommodation at times of religious instruction and supervision when the school attends mass. Our school is an inclusive school under Catholic patronage.
Children in care	Harm by pupil/harm by school personnel/harm by stranger	Notification to Tusla. Anti-Bullying policy
Recruitment of school personnel including teachers and SNAs	Harm to pupil	All members of staff are Garda vetted. For substitute teachers Statutory Declaration and signed Form of Undertaking (Circular 31/2016) are required.
Caretaker/secretary/cleaners	Harm to pupil	Secretary is vetted; caretaker works at school after normal school hours; Cleaners work after normal school hours;
Guest speakers	Harm to pupil	Mainstream teacher is always in attendance
Volunteers/Parents in school activities	Harm to pupil	Mainstream teacher is always in attendance
Visitors/contractors present in school during school hours	Harm to pupil	“Visitor” badge is to be worn. Note taken of name

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		of the visitor, nature of the work and time spent in the school in Visitor Book
Visitors/contractors present in school during after school activities	Harm to pupil/harm to visitor	Each teacher ensures that the children have been to the toilet in the school before participating in after school activities so that there is no necessity to return to the school for this reason. If this is not sufficient and there is no other member of school personnel present, two children will accompany the child to the toilet.
Participation by pupils in religious ceremonies external to the school	Harm to pupil/harm to clergy	Supervision by mainstream teachers, SETs and SNAs. Toileting procedures for use of toilet when at the church.
Application of sanctions under the school's Code of Behaviour including detention of pupils and confiscation of phones.	Harm to pupil	Pupils are supervised during detention which only takes place during the school day. Mobile phones are returned at the end of the school day.
Student teachers undertaking training placement in school	Harm to pupil	Student teachers are Garda vetted and are under the supervision of probated mainstream class teacher
Use of video/photography/other media to record school events	Harm to pupil	Parents are informed that videos are made and photographs are taken regularly for purpose of recording an educational event. These photographs are placed in the annual parish newsletter and occasionally are used in the media for promotion of our school. The consent of parents is sought for this.
After school use of school premises by other organisations	Harm to pupil	Children are not present
School supervision	Harm to pupil	Pupil Supervision policy
Seating on bus when going on school tour/other activity or event	Bullying	Code of Behaviour. Anti-Bullying policy. Teacher allocates seats to pupils.

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**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*

In undertaking this risk assessment, the Board of Management of **Scoil Mhuire Murroe** has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on **5<sup>th</sup> March 2018**. It shall be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Chairperson, Board of Management

Signed \_\_\_\_\_ Date \_\_\_\_\_

Principal/Secretary to the Board of Management